

APPLICATION FOR EMPLOYMENT
(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION

DATE: January 12, 2007

NAME:

PRESENT ADDRESS:

Street

City

State

Zip

Phone:

SOCIAL SECURITY NUMBER:

ARE YOU 18 YEARS OLD OR OLDER?:

E-MAIL ADDRESS:

HAVE YOU EVER BEEN CONVICTED OF A CRIME OR DO YOU HAVE A PENDING CONVICTION?:
(excluding misdemeanors and traffic offenses)

(Note: Conviction record will not necessarily be a bar to employment)

EMPLOYMENT DESIRED

EMPLOYMENT DESIRED:

POSITION:	DATE YOU CAN START	SALARY DESIRED
EVER APPLIED TO THIS COMPANY BEFORE?	WHEN?	
EVER WORKED FOR OUR COMPANY BEFORE?	WHEN?	
REFERRED BY:	ANY DAYS OR HOURS UNABLE TO WORK?	

EDUCATION	NAME AND LOCATION OF SCHOOL	DEG.	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
HIGH SCHOOL					
COLLEGE					
TRADE SCHOOL					

GENERAL

ARE YOU PLANNING TO PURSUE FURTHER STUDIES? (If yes when, and what courses)

LIST ANY SCHOLASTIC HONORS, OFFICES HELD, AND ACTIVITIES INVOLVED WITH DURING SCHOOL:

LIST AND DISCRIBE ANY OTHER SCHOOL OR SPECIALIZED TRAINING:

MILITARY OR NAVAL SERVICE

HAVE YOU EVER SERVED IN THE MILITARY?

SERVICE BRANCH:

FINAL RANK:

DATE ENTERED:

DATE DISCHARGED:

WORK HISTORY

ARE YOU PRESENTLY EMPLOYED?

IF YES, MAY WE CONTACT YOUR CURRENT EMPLOYER?

PRIOR EMPLOYMENT

Employer	Phone	From:	To:
Address		City, State, Zip	
Duties:		Nature of Business:	
		Supervisors Name:	
		Starting Salary:	
Reason for Leaving:		Final Salary:	

Employer	Phone	From:	To:
Address		City, State, Zip	
Duties:		Nature of Business:	
		Supervisors Name:	
		Starting Salary:	
Reason for Leaving:		Final Salary:	

Employer	Phone	From:	To:
Address		City, State, Zip	
Duties:		Nature of Business:	
		Supervisors Name:	
		Starting Salary:	
Reason for Leaving:		Final Salary:	

REFERENCES

NAME	ADDRESS	YEARS KNOWN	TELEPHONE

I certify that the answers given by me to the foregoing questions are true and correct and that I have not omitted any material information. I understand that any misleading, incorrect or incomplete statements will render this application void, and if employed, would be cause for my immediate termination upon discovery. I further agree that Standard Tool & Die, Inc. shall not be liable in any respect if my employment is terminated because of the falsity of statements, answers or omissions made by myself in the employment application. I authorize Standard Tool & Die, Inc. to contact all persons, schools, companies, corporations, former employers, other state agencies and law enforcement agencies concerning my background and employment. I hereby authorize any such persons, schools, companies, corporations, former employers, state agencies and law enforcement agencies to supply Standard Tool & Die, Inc. with information concerning my background and employment. I also hereby waive any claim against Standard Tool & Die, Inc., or the provider of any background or employment information to Standard Tool & Die, Inc., in connection with the requesting or provision of such information. Should I become employed by Standard Tool & Die, Inc., I understand that my employment will be on an "at will" basis. That is, if employed, I understand that I am free to terminate my employment at any time for any reason. Likewise, Standard Tool & Die, Inc. may terminate my employment at any time for any reason. I also understand that Standard Tool & Die, Inc. is a tobacco-free and drug-free workplace, and that I agree that, if employed, I would abide by these and other company policies. As a pre-condition of my employment by Standard Tool & Die, Inc., I agree to submit to a pre-employment drug test at Standard Tool & Die, Inc.'s expense. I further understand that I may be required to submit to further drug testing at Standard Tool & Die, Inc.'s expense. I further understand that I may be required to submit to further drug testing at Standard Tool & Die, Inc.'s sole discretion at any time during my association with Standard Tool & Die, Inc.

Date: _____ Signature of Applicant: _____

DO NOT WRITE BELOW THIS LINE

SUMMARY OF INTERVIEW: _____	
Accepted for employment: • Yes • No	Position: _____
Starting Rate \$ _____ per • Hour • Week	Scheduled to start work: _____ / _____ / _____
Interviewed by: _____	Date: _____ / _____ / _____
Approved by: _____	Date: _____ / _____ / _____